

**ALPHA PHI OMEGA**  
**NATIONAL SERVICE FRATERNITY**

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**SECTION 61 - WEST VIRGINIA**

**SECTIONAL POLICIES**

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**ALPHA PHI OMEGA  
NATIONAL SERVICE FRATERNITY  
SECTION 61 - WEST VIRGINIA**

**SECTION 61 POLICIES**

This section shall be conducted as a Service Fraternity under the Policies, principles, and provisions set forth in the National Articles of Incorporation, National Bylaws, the Standard Chapter Articles of Association, and the National Pledge Standards of Alpha Phi Omega, including and especially Article III, Section I of the National Bylaws:

*Membership in Alpha Phi Omega shall be open to all students, upon the approval of the respective collegiate Chapter and after fulfilling the Membership requirements prescribed by the National Fraternity and by that Chapter. Without gender implication, all initiated Members of the organization are known nationally as Brothers of the Fraternity.*

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**SECTIONAL MAN-MILE AWARD**

**PURPOSE**

The purpose of this policy is to unify the calculations for the awarding of the Section 61 Sectional Man-Mile Award given at Regional and Sectional Conferences.

**POLICY**

1. The Section 61 Man-Mile Award shall be presented at all official fraternity gatherings to which the chapters of the section register voting delegates.
2. Mileage will be calculated from the Official Section 61 Mileage Chart. If a conference is held outside the area served by the Official Section 61 Mileage Chart, then the Sectional Chair will be responsible- for obtaining the Official Highway Map(s) for the state(s) to calculate the Man-Mileage.
3. Only Brothers, Pledges, Advisors, Alumni (when travelling with the chapter delegates), and Honorary Brothers registered with the host chapter will be counted toward the Man-Mile Award Mileage.
4. The Section Chair will get an official count from the host chapter prior to the Sectional Business Meeting to determine the man-mileage for each chapter in attendance.
5. The Section Chair will, during the Sectional Business Meeting, report the total man-mileage for each chapter and then award the Sectional Man-Mile Award.
6. The Sectional Man-Mile Award will remain with the chapter that it was awarded to until the next Sectional or Regional Conference, whichever is next. At the next conference, it will be the responsibility of the previous winning chapter to ensure that the Sectional Man-Mile Award is available to be awarded again.

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**SECTION 61 (WEST VIRGINIA)  
MAN-MILE AWARD  
MILEAGE CHART**

	A-BC	BC	BSC	CC	D&E	FSC	GSC	MU	S-TU	SC	UC	WLS C	WVU IT	WVS C	WVU	WV WC	WC
A-BC	1	78	198	183	28	32	84	200	34	189	146	76	173	153	41	21	66
BC	78	1	371	356	160	90	156	226	106	234	172	2	199	179	88	135	12
BSC	198	371	1	15	167	267	167	165	277	323	127	369	90	134	283	177	359
CC	183	356	15	1	152	252	152	180	262	308	142	354	75	119	268	162	344
D&E	28	160	167	152	1	59	73	200	62	167	146	158	145	153	75	30	148
FSC	32	90	267	252	59	1	56	194	28	168	140	88	167	147	16	45	78
GSC	84	156	167	152	73	56	1	157	58	244	103	154	130	110	72	43	144
MU	200	226	165	180	200	194	157	1	186	364	54	224	64	47	210	167	214
S-TU	34	106	277	262	62	28	58	186	1	194	132	104	159	139	42	37	94
SC	189	234	323	308	167	168	244	364	194	1	310	232	312	317	152	197	222
UC	146	172	127	142	146	140	103	54	132	310	1	170	27	7	156	113	160
WLSC	76	2	369	354	158	88	154	224	104	232	170	1	197	177	86	133	10
WVIT	173	199	90	75	145	167	130	64	159	312	27	197	1	34	183	140	187
WVSC	153	179	134	119	153	147	110	47	139	317	7	177	34	1	163	120	167
WVU	41	88	283	268	75	16	72	210	42	152	156	86	183	163	1	61	76
WVWC	21	135	177	162	30	45	43	167	37	197	113	133	140	120	61	1	123
WC	66	12	359	344	148	78	144	214	94	222	160	10	187	167	76	123	1

**KEY:**

- A-BC Alderson-Broaddus College
- BSC Bluefield State College
- D&E Davis & Elkins College
- GSC Glenville State College
- S-TU Salem-Teikyo University
- UC University of Charleston
- WVUIT West Virginia Tech.
- WVU West Virginia University
- WC Wheeling College
- BC Bethany College
- CC Concord College
- FSC Fairmont State College
- MU Marshall University
- SC Shepherd College
- WLSC West Liberty State College
- WVSC West Virginia State College
- WVWC West Virginia Wesleyan College

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**SECTIONAL CONFERENCE ROTATION POLICY**

**AUTHORITY**

A Sectional Conference shall be held at least annually at a time and place determined by the chapters in the Section, subject to the approval of the Regional Director. A - Sectional Conference may formulate recommendations and propose amendments for the consideration of the National Convention or the National Board of Directors.

NATIONAL BY-LAWS, ARTICLE X, SECTION 3. SECTIONAL CONFERENCES. A Sectional Conference shall be held at least annually at a time and place determined by the Chapters in the Section, subject to the approval of the Regional Director. A Sectional Conference may formulate recommendations and propose amendments for the consideration of a Regional Conference, the National Convention or the National Board of Directors. Any Chapter not in good standing but represented at a Sectional Conference shall be entitled to all privileges as a Chapter in good standing, with the exception of voting.

**PURPOSE**

The purpose of this policy is to allow a fair and equal chance for each of the chapters within Section 61 to host a Sectional Conference.

**POLICY**

This policy will rotate the site of the Sectional Conference between the southern, central, and northern areas. The breakdown of the areas will be as follows

*Northern*

Berkeley, Doddridge, Hampshire, Harrison, Jefferson, Marion, Mineral, Monongalia, Morgan, Pleasants, Preston, Taylor, Tyler, and Wetzel counties. (92, 95, 98, 01, 04, 07, 10, 13)

*Central*

Barbour, Braxton, Calhoun, Gilmer, Grant, Hardy, Jackson, Lewis, Mason, Pendleton, Putnam, Randolph, Ritchie, Roane, Tucker, Upshur, Webster, Wirt and Wood counties. (93, 96, 99, 02, 05, 08, 11, 14)

*Southern*

Boone, Cabell, Clay, Fayette, Greenbrier, Kanawha, Lincoln, Logan, McDowell, Mercer, Mingo, Monroe, Nicholas, Pocohontas, Raleigh, Summers, Wayne and Wyoming counties. (91, 94, 97, 00, 03, 06, 09, 12)

In the, Fall semester of each odd-numbered year, a Regional Conference is held. Section 61 will not hold a Sectional Conference during these semesters. However, Section 61 will hold a Sectional Business meeting at the Regional Conference.

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ROTATION SCHEDULE**

Southern Area (Starting with Spring Semester, 1991), then Northern Area chapter, then Central Area chapter, then Southern Area chapter, etc.

In the event that any of the area chapters cannot or chooses not to host the Sectional Conference, the rotation advances.

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**SECTIONAL DISTINGUISHED SERVICE KEY (DSK) POLICY**

**SECTION I - SELECTION PROCEDURE**

Administration

1. The person responsible for administering this policy will be the Section Chair or designee (Section Awards Chair)
2. Only a past Section 61 DSK recipient or someone from outside the section who would not be considered for the award is eligible to administer this policy.

Nominations

3. Nominations for the Section 61 Distinguished Service Key should contain all of the reasons and supporting information concerning why the proposed recipient is being nominated for the award.
4. Nominations may be submitted by any person or chapter. Contact information for the nominator should be provided in case any clarification is needed. The identity of the nominator will be removed from the nomination before distribution to the chapters.
5. Nominations may be made at any time by individual chapters, advisors, or volunteer staff members by submitting it to the Section Chair or designee (Section Award Chair).
6. Nominations may be received at any point during the year except the two weeks prior to the section conference when the chapters will be considering the nominations received.
7. Nominations will be specifically solicited by the Section Chair or designee (Section Awards Chair) from the start of the semester in which the section conference will be held until the start of the two week consideration period.
8. All nominations are to remain confidential at all times including after a vote has occurred. A nomination may only be revealed when it is determined to present the DSK to the nominated person.

Voting Procedures

9. Two weeks prior to the Section Conference, the Section Chair or designee (Section Awards Chair) will distribute nominations to the President and/or voting delegates (if they are known at that time) of each Chapter in the section.
10. Each nomination will receive independent consideration and voting.
11. Chapters are to discuss the nomination in a chapter meeting prior to the Section conference. Brothers at each chapter should be reminded of the need to keep the nomination and its discussion confidential.
12. At the section conference where the Distinguished Service Key is proposed to be presented, the Section Awards Chair shall convene a meeting of the Section Awards Committee, to be comprised of the voting delegates from each chapter from the Section in attendance at the conference. The Section Awards Chair shall preside at the meeting, but shall not be a voting member of the committee.

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13. Copies of the nominations shall be distributed to all members of the committee at the beginning of the meeting.
14. A 3/4 vote shall be required to present the Section Distinguished Service Key
15. All deliberations of the Section Awards Committee shall be confidential. Only the members of the committee and the Section Awards Chair may be present for the meeting. The only results of the meeting to be preserved shall be the list of individuals receiving the Distinguished Service Key and any rationale or citation that the committee wishes to include to aid in the presentation of the award. All other information, including lists of those nominated for but not receiving the Distinguished Service Key, shall be destroyed. The names of the recipients shall not be divulged until the presentation of the award.

Cost

16. The award(s) will be budgeted into the Section Conference budget.

**SECTION II - RECIPIENT CRITERIA**

1. Providing distinguished service on a Sectional basis; that is, making a significant contribution to the section as a whole. (Service should extend beyond a single chapter, as appropriate chapter recognition is already available.)
2. Exemplifying and furthering in demonstrable ways the principles of Leadership, Friendship, and Service.
3. Making a sustained contribution in a leadership position over a period of time.

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**SECTIONAL POLICIES AMENDMENTS**

**PURPOSE**

The purpose of this Policy is to allow each chapter a chance to debate any proposed amendment(s) to any Sectional Policy at a regularly scheduled chapter meeting prior to a Sectional Business meeting.

**POLICY**

Every proposed amendment(s) to the Section 61 Sectional Policies shall be submitted to the Sectional Chairman in writing at least thirty (30) days before a Sectional Business meeting. The term "amendment(s)" will include new policies proposed.

Upon receipt of any proposed amendment(s), the Sectional Chairman shall submit the proposed amendment(s) within twenty (20) days of a Sectional Business meeting to the chapters within the Section for their consideration.

All proposed amendment(s) shall be placed on the agenda for consideration at a Sectional Business meeting for adoption.

All proposed amendment(s) shall require a two-thirds (2/3) vote of the voting delegates (registered and voting) to adopt.

Each collegiate chapter in good standing (as determined by the Sectional Chairman) represented at a Sectional Conference shall have two votes. If a chapter has only one delegate registered, then that delegate shall have the power to cast both votes. Delegates from any chapter not in good standing but represented at a Sectional Conference shall be entitled to all privileges of delegates from chapters in good standing with the exception of voting.

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**SECTIONAL RESOLUTION**

Adopted March 2<sup>nd</sup>, 2002.

Whereas the chapters of Section 61 feel that inter-chapter communication is crucial to the operation of a successful section:

Let it be resolved that the Section 61 Chair, Section 61 Staff, and the chapters of Section 61 work together to foster a greater degree of inter-chapter communication, facilitated by a careful examination of the Sectional Resource Manual as well as national and chapter by-laws and policies of Alpha Phi Omega, National Service Fraternity.